

July 1, 2017

TO: All A.W. Beattie Career Center

SUBJECT: Nondiscrimination Policy Statement  
Equal Employment Opportunity

FROM: Eric C. Heasley  
Executive Director, A.W. Beattie Career Center

An open and equitable personnel system will be established and maintained. Personnel policies, procedures and practices will be designed to prohibit discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, handicap/disability, gender identity/expression, or limited English proficiency.

Employment opportunities shall be provided for applicants with disabilities and reasonable accommodation(s) shall be made to meet the physical or mental limitations of qualified applicants or employees.

Any employee who believes he/she has been discriminated against, may file a complaint of discrimination with any of the following:

Executive Director  
A.W. Beattie Career Center  
9600 Babcock Boulevard  
Allison Park, PA 15101

PA Human Relations Commission  
Pittsburgh Regional Office  
301 Fifth Avenue  
Suite 390, Piatt Place  
Pittsburgh, PA 15222

Department of Public Welfare  
Bureau of Equal Opportunity  
Room 223, Health & Welfare Building  
PO Box 2675  
Harrisburg, PA 17105

Department of Public Welfare  
Bureau of Equal Opportunity  
Western Region  
301 Fifth Avenue  
Suite 410, Piatt Place  
Pittsburgh, PA 15222

US Department of Health and Human Services  
Office for Civil Rights  
Suite 372, Public Ledger Building  
150 South Independence Mall West  
Philadelphia, PA 19106-9111

Reference:  
***A.W. Beattie Career Center Policy 104.***