July 1, 2017

TO: Parents/Guardians of Students attending A.W. Beattie Career Center

SUBJECT: Nondiscrimination in Services

FROM: Eric C. Heasley

Executive Director, A.W. Beattie Career Center

Admissions, the provision of services, and referrals of students shall be made without regard to race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, handicap/disability, gender identity/expression, or limited English proficiency.

Program services shall be made accessible to eligible individuals. These methods include, but are not limited to equipment redesign, the provision of aides, and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.

Any individual/client/patient/student (and/or their guardian) who believes they have been discriminated against may file a complaint of discrimination with any of the following:

Executive Director A.W. Beattie Career Center 9600 Babcock Boulevard Allison Park, PA 15101 PA Human Relations Commission Pittsburgh Regional Office 301Fifth Avenue Suite 390, Piatt Place Pittsburgh, PA 15222

Department of Public Welfare Bureau of Equal Opportunity Room 223, Health & Welfare Building PO Box 2675 Harrisburg, PA 17105 Department of Public Welfare Bureau of Equal Opportunity Western Region 301 Fifth Avenue Suite 410, Piatt Place Pittsburgh, PA 15222

US Department of Health and Human Services Office for Civil Rights Suite 372, Public Ledger Building 150 South Independence Mall West Philadelphia, PA 19106-9111

Reference:

A.W. Beattie Career Center Policy 103 and attachments.