

A.W. BEATTIE CAREER CENTER

RESOLUTION NO. POL122008

**A RESOLUTION OF THE A.W. BEATTIE CAREER CENTER,
DESIGNATING AN OPEN RECORDS OFFICER, AFFIRMING
THE ADOPTION OF A PUBLIC RECORDS POLICY AND
PROVIDING FOR THE POSTING OF INFORMATION
PERTAINING TO REQUESTS FOR PUBLIC RECORDS**

WHEREAS, the General Assembly of the Commonwealth of Pennsylvania has amended Pennsylvania's Right-to-Know Law, newly codified at 65 P.S. §§ 67.101 -- et seq., with the relevant amendments to take effect January 1, 2009; and

WHEREAS, as a result of said amendments, the A.W. Beattie Career Center is required to designate an Open Records Officer who shall be responsible to receive and respond to requests for public records, among other duties as set forth under the new law; and

WHEREAS, the Center is also required to post certain information pertaining to the new Right-to-Know Law at its administrative offices and on the Center's official web site; and

WHEREAS, the Joint Operating Committee of the A.W. Beattie Career Center desires to appoint an Open Records Officer, to reaffirm adoption of a revised Public Records Policy and to comply with the other requirements of the new Right-to-Know Law.

THEREFORE, IT IS RESOLVED as follows:

1. The Joint Operating Committee of the A.W. Beattie Career Center hereby designates the Career Center Director as the Open Records Officer of the A.W. Beattie Career Center, who shall fulfill all of the duties set forth under Pennsylvania's Right-to-Know Law, as amended, 65 P.S. §§ 67.101 -- et seq.

2. On or before January 1, 2009, the following information shall be posted at the administrative offices of the A.W. Beattie Career Center, at a place open and visible to the public, and shall also be posted on the A.W. Beattie Career Center official web site:

www.beattietech.com:

(1) Contact information for the Open Records Officer.

- (2) Contact information for the Office of Open Records or other applicable appeals officer.
- (3) A form which may be used to file a request for public records.
- (4) Any regulations, policies and procedures of the A.W. Beattie Career Center relating to the Right-to-Know Law.

3. The Joint Operating Committee of the A.W. Beattie Career Center affirms the adoption of a revised Public Records Policy in the form attached hereto for the purpose of receiving and responding to requests for records made pursuant to Pennsylvania's Right-to-Know Law.

ADOPTED, SIGNED AND APPROVED at a duly convened meeting of the Joint Committee of the A. W. Beattie Career Center on the 18 day of December, 2008.

ATTEST:

A. W. BEATTIE CAREER CENTER


Secretary (recording)

By: 
President