

# A. W. BEATTIE CAREER CENTER

SECTION: JOINT COMMITTEE  
PROCEDURES

TITLE: POLICY DEVELOPMENT

ADOPTED: March 25, 1999

REVISED &  
APPROVED: January 24, 2013

## 009. POLICY DEVELOPMENT

### Section 1. Purpose

It is the intent of the Joint Operating Committee (JOC) to develop policies and put them in writing so that they serve as guidelines and goals for the successful and efficient functioning of the A. W. Beattie Career Center.

The JOC considers policy development a major responsibility, along with appraisal of the results being achieved through its policies.

It is the JOC's intention that its written policies serve as guides for the discretionary action of those to whom it delegates authority and as a source of information and guidance for all persons who are interested in, and affected by, the A. W. Beattie Career Center Joint Operating Committee.

Changes in need, conditions, purposes, and objectives shall require revisions, deletions, and additions to the policies of present and future Joint Operating Committees.

The Executive Director, or designee and the Policy Committee shall be responsible for recasting JOC consensus about policy recommendations into acceptable written form for further deliberation and/or action by the Joint Operating Committee.

The Executive Director, as the policy draft writer for the Joint Operating Committee, shall seek the counsel of the solicitor when necessary or if there is a question of legality or proper legal procedure.