

**A. W. BEATTIE  
CAREER CENTER**

SECTION: PROGRAMS

TITLE: GUIDANCE COUNSELING  
AND FAMILY SERVICES

ADOPTED: April 22, 1999

REVISED April 26, 2012

APPROVED May 24, 2012

112 GUIDANCE COUNSELING AND FAMILY SERVICES

The mission of the Career Center's guidance and counseling program is to assist in meeting the personal, social, educational and career developmental needs of all students, helping them to reach their potential by facilitating a developmental, sequential and comprehensive program which includes instruction, prevention and intervention services and consultation.

1. Purpose  
Title 22  
Sec 4.34

A planned program of guidance counseling and family services is an integral part of the educational program of the school. Such a program can:

1. Assist students in achieving their optimum potential
2. Enable students to draw the greatest benefit from the offerings of the instructional program.
3. Aid students in identifying options and making choices in career and academic educational planning.
4. Assist students in establishing a career pathway that is consistent with their abilities and goals.
5. Identify intellectual emotional, social and physical needs.
6. Help integrate all the student's experience so that she/he can better relate school activity to life outside the school.
7. Help students learn to make their own decisions and to solve problems independently.

<p>2. Authority Title 22 Sec. 4.34, 12.41,</p>	<p>The Joint Operating Committee directs that a program of guidance and counseling shall be offered to all students that involves the coordinated efforts of all staff members.</p>
<p>3. Delegation of Responsibility and Guidelines</p>	<p>The Executive Director or designee is directed to implement a guidance and counseling service program which:</p> <ol style="list-style-type: none"><li>1. Are integrated with the instructional program at all levels of the Career Center.</li><li>1. Involve all staff members at every appropriate level of the Career Center.</li><li>3. Honor the individuality of each student.</li><li>4. Be integrated with the total educational program.</li><li>5. Be coordinated with available social and human services agencies in the community.</li><li>6. Cooperate with parents/guardians, and share their concern for the development of the student.</li><li>7. Provide means for sharing information among appropriate staff members in the best interests of the student.</li><li>8. Be available equally to all students.</li><li>9. Establish a referral system which utilizes all the aid the school and community offer, guards the privacy of the student, and their parents/guardians, and monitors the effectiveness of such referrals.</li></ol> <p>References:</p> <p style="padding-left: 40px;">State Board of Education Regulations - 22 PA Code Sec. 4.34, 12.16, 12.41</p> <p>JOC Policy - 103, 207</p>