

	<p>Bullying, as defined in this policy, shall include cyber-bullying. Cyber-bullying is a form of verbal and psychological bullying may occur on the internet through e-mail, instant messaging or personal profile web sites.</p> <p>The term bullying shall not be interpreted to infringe upon a student's right to engage in legally protected speech or conduct.</p> <p>3. Authority School Code 24 P.S. 13-1303.1A</p> <p>A. W. Beattie Career Center will not tolerate known acts of bullying occurring on school property, at school-sponsored activities scheduled on or off school grounds or during the time students necessarily spend traveling to and from school or school-sponsored activities.</p> <p>4. Delegation of Responsibility</p> <p>It shall be the responsibility of staff members who observe or become aware of an act of bullying to take immediate appropriate steps to intervene.</p> <p>If a staff member believes that his/her intervention has not resolved the matter, or if the bullying persists, he/she shall report the bullying to the administration for further investigation.</p> <p>The Director of designee shall develop and maintain administrative regulations to implement this policy. The Director or designee shall ensure that this policy and Administrative regulations are reviewed annually with students. The Director or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Joint Operating Committee.</p> <p>School administration shall annually provide the following information with the Safe School Report:</p> <ol style="list-style-type: none"> 1. Joint Operating Committee's Bullying Policy. 2. Report of bullying incidents. 3. Information on the development and implementation of any bullying prevention, intervention or education programs.
<p>5. Guidelines</p>	<p>Inclusion in Code of Student Conduct and Annual Review/Posting.</p> <p>The Code of Student Conduct shall contain this policy and be disseminated annually. This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on A. W. Beattie's website.</p> <p><u>Student, Parent/Guardian and Employee Reporting</u></p> <p>A. W. Beattie Career center encourages all students and parents/guardians who become aware of any act of bullying to immediately report that conduct. Students may report acts of bullying to their teachers, administration or other school employees.</p>

Investigation Procedures

The Joint Operating Committee directs that complaints of bullying shall be investigated promptly and corrective action shall be taken when allegations are verified. Each administrator or designee is authorized to investigate reports of bullying brought to their attention by students, parents/guardians, school employees or bus drivers. Any investigation of a report may include meetings with students, parents/guardians or employees, a review of student records and other reasonable efforts to understand the facts surrounding a reported incident. Confidentiality of all parties shall be maintained, consistent with A. W. Beattie's legal and investigative obligations.

Consequences/Discipline

Students who violate this policy will be subject to discipline consistent with the Code of Student Conduct. Consequences for students who are found to have bullied others may include counseling, Student Assistance Program Referral (SAP) a parent/guardian conference, detention, suspension, expulsion, a loss of school privileges and/or exclusion from school-sponsored activities as defined in the Student Discipline Policy. Depending upon the severity of a particular situation, the administrator may also take the appropriate steps to ensure students' safety. Such steps may include separating and supervising the students involved, providing employee support for students as needed, reporting incidents to law enforcement, if appropriate, and the implementation of a safety plan and/or a supervision plan with parents/guardians.

Interplay With Other School District Policies

Nothing in this policy shall prevent school employees from enforcing, imposing discipline or fulfilling their professional responsibilities under other school district policies or student disciplinary rules.

This policy shall not be interpreted as preventing a student or parent/guardian from filing a complaint under the school's harassment policy (#248).

Reprisal

No reprisals or retaliation shall occur as a result of good faith reports of bullying. Any student who retaliates against another student for reporting bullying or for assisting or testifying in the investigation or hearing will be subject to a disciplinary consequence under the Student Discipline Policy.

References:

School Code - 24 P.S. Sec. 1302-A, 1303.1-A

State Board of Education Regulations - 22 PA Code Sec. 12.3

Board Policy - 000, 218, 233, 236, 248, 815

A.W. BEATTIE CAREER CENTER

(Check box for appropriate reporting)

BULLYING HARASSMENT HAZING THREATS

All Reports require the signature of the Executive Director

COMPLAINANT _____

RELATIONSHIP TO AWBCC: EMPLOYEE STUDENT VOLUNTEER

OTHER _____
SPECIFY _____ DEPARTMENT/SCHOOL _____

HOME ADDRESS: _____

WORK ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____

DATE OF ALLEGED INCIDENT(S) _____

NAME OF PERSON YOU BELIEVE HARASSED YOU _____

LIST ANY WITNESSES WHO WERE PRESENT:

WHERE DID THE INCIDENT(S) OCCUR? _____

DESCRIBE THE INCIDENT(S) AS CLEARLY AS POSSIBLE, INCLUDING SUCH THINGS AS: ANY VERBAL STATEMENTS (I.E. THREATS, REQUESTS, DEMANDS, ETC.); WHAT, IF ANY, PHYSICAL CONTACT WAS INVOLVED; ETC. (ATTACH ADDITIONAL PAGES IF NECESSARY)

I HEREBY CERTIFY THAT THE INFORMATION I HAVE PROVIDED IN THIS COMPLAINT IS TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

COMPLAINANT SIGNATURE _____ DATE _____

PARENT SIGNATURE IF STUDENT IS CONSIDERED A MINOR _____ DATE _____

INTERVIEWED BY _____ DATE _____

RECEIVED BY EXECUTIVE DIRECTOR _____ DATE _____