

A. W. BEATTIE CAREER CENTER

SECTION: EMPLOYEES
 TITLE: DRESS AND GROOMING
 FIRST READING: August 17, 2004
 ADOPTED: September 23, 2004

325. DRESS AND GROOMING

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Guidelines</p>	<p>Professional employees set an example in dress and grooming for their students to follow and should present an image of dignity and encourage respect for authority. These factors act in a positive manner towards the maintenance of school and classroom discipline.</p> <p>The Joint Operating Committee has the authority to specify reasonable dress and grooming guidelines for staff, within the law, that will prevent an adverse impact on the educational process.</p> <p>Professional staff members shall, when assigned to school duty, be physically clean, neat, well-groomed, and dressed in a manner reflecting professional assignment.</p> <ul style="list-style-type: none"> a. Administration may request staff to wear official Beattie attire on special days such as Open House, school wide competitions, or when attending events outside the school when representing A. W. Beattie Career Center. b. Blue jeans may be worn in programs where they are industry appropriate: Auto Body, Auto Tech, Carpentry and HVAC. All others should wear business casual attire or a uniform appropriate to their area of industry. c. Collarless shirts (T-shirts) are not considered appropriate professional attire. d. Hoodless sweatshirts may be worn over top of a collared shirt or turtleneck. e. Shorts are not to be worn during the school year when student are in the building. Shorts may be worn during summer hours if they reach to your fingertips in length.
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<p>4. Delegation of Responsibility</p>	<ul style="list-style-type: none">f. Bare midriffs or low cut blouses should not be worn.g. "Dress Down" days will be designated and approved by administration when appropriate. <p>If an employee feels that an exception to this policy because of special circumstances would enable him/her to carry out assigned duties more effectively, a request should be made to the Executive Director or designee.</p>
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