

A. W. BEATTIE CAREER CENTER

SECTION: EMPLOYEES

TITLE: UNCOMPENSATED LEAVE

ADOPTED: December 9, 1999

REVISED:

339 UNCOMPENSATED LEAVES

1. Purpose

The Joint Operating Committee (JOC) recognizes that in certain situations an employee may request extended leave for personal reasons, and it could benefit from the return of the employee. This policy establishes guidelines for the award uncompensated leaves of absence.

2. Authority
SC 1154(e)

The Joint Operating Committee reserves the right to specify the condition under which uncompensated leave may be taken.

3. Guidelines

Application

Requests for uncompensated leave shall be made to the Executive Director in advance of the requested beginning date.

All applications are subject to final approval by the Joint Operating Committee.

Commitment of Employer

At the expiration of uncompensated leave, the employee shall be offered the same position previously held or a like position to that previously held.

Time on uncompensated leave shall not count as time on the job, and fringe benefits shall not be provided.