

**A. W. BEATTIE
CAREER CENTER**

SECTION: EMPLOYEES
 TITLE: RESPONSIBILITY FOR STUDENT WELFARE
 ADOPTED: November 18, 1999
 FIRST READING: January 26, 2017
 REVISED & APPROVED: February 23, 2017

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| <p>1. Authority SC 510</p> <p>2. Definitions</p> | <p style="text-align: center;">340. RESPONSIBILITY FOR STUDENT WELFARE</p> <p>The Joint Operating Committee (JOC) adopts this policy to ensure appropriate oversight of and responsibility for student welfare by administrative, professional classified and support employees.</p> <p>Career Center employees are responsible for the safety of students in their charge within the Career Center, or Career Center property and when traveling with students on official off campus activities.</p> <p>Each employee shall maintain a standard of care and concern for supervision, control and protection of students, commensurate with assigned duties and responsibilities. A positive relationship between Career Center personnel and parents/guardians is necessary to ensure the health, safety and welfare of students. In the absence of a court order, school officials must treat the minor child of separated or divorces parents/guardians the same as they treat any other child. The health, safety and welfare of students shall be the primary objective guiding each decision.</p> <p>An employee should not voluntarily assume responsibility for duties s/he cannot reasonably perform. Voluntary assumption carries the same responsibilities as assigned duties.</p> <p>Teachers shall provide proper instruction in the safety matters presented in assigned curriculum guides.</p> <p>Each teacher must be in the classroom or other assigned station at all times or must make sure that another teacher is temporarily in charge.</p> <p>Each employee has the responsibility to report immediately to the principal an accident or a safety hazard.</p> <p>Employees may not transport students in a personal vehicle, except when prior written authorization is granted by the employee's supervisor and written permission is provided by the student's parent/guardian.</p> |
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340. Responsibility for Student Welfare

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| <p>2. Delegation of Responsibility</p> <p>3. Guidelines</p> | <p>Employees shall not require a student to perform work or services that would jeopardize a student's health or safety.</p> <p>The building principal shall monitor employee's adherence to this policy to ensure the maintenance of standards that protect student welfare.</p> <p>The following guidelines are provided to minimize the occurrence of situations in which staff members may incur liability for their acts with relations to students:</p> <ol style="list-style-type: none">1. Never leave class unattended while students are in the room.2. Accompany class wherever it is assigned and remain with it until supervision is assumed by another responsible person.3. Do not permit students to use equipment in the classroom which has not been approved for school use.4. Do not permit use of machinery except for the instructional purpose for which it was provided.5. Do not permit students to work in a shop, kitchen, or laboratory at other than the regularly scheduled period, and then, only under qualified supervision and in accordance with the prescribed safety procedures.6. Report promptly any unsafe equipment or conditions to the principal.7. Do not permit students not enrolled in shop classes or laboratory classes to use power tools or other dangerous equipment.8. Never permit equipment to be operated in an unsafe manner.9. Do not allow students whose recognized physical or mental condition makes them especially prone to accidents to use dangerous equipment.10. Organize classroom materials and equipment so as to minimize danger of injury to students and to self.11. Ensure that proper safety gear is used wherever safety equipment is specified.12. In general, exercise good judgment when assigning tasks to students to prevent bodily harm and damage to property. <p>Reference:</p> <p>School Code - 24 P.S. Sec. 510</p> |
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