

**A. W. BEATTIE
CAREER CENTER**

SECTION: FINANCES
 TITLE: GASB STATEMENT 34
 FIRST READING: August 21, 2014
 SECOND READING: September 25, 2014
 ADOPTED: November 20, 2014

622. GASB STATEMENT 34	
1. Purpose	<p>The Joint Operating Committee (JOC) recognizes the need to implement the required accounting and financial reporting standards stipulated by the Pennsylvania Department of Education.</p> <p>The primary objectives of implementing the GASB Statement 34 are to assure compliance with state requirements, and properly account for both the financial and economic resources of the Career Center.</p>
2. Authority	<p>Participation of the Career Center in any such activity shall be in accordance with JOC policy.</p>
3. Delegation of Responsibility	<p>The responsibility to coordinate the compilation and preparation of all information necessary to implement this policy is delegated to the Director of Finance and reviewed by the Executive Director.</p> <p>The designated individual shall be responsible for implementing the necessary procedures to establish and maintain a fixed asset inventory, including depreciation schedules. Depreciation shall be computed on a straight-line basis over the useful lives of the assets, using an averaging convention. Normal maintenance and repairs shall be charged to expense as incurred; major renewals and betterments that materially extend the life of accumulated depreciation shall be consistent from year to year. The basis for depreciation, including groups of assets and useful lives, shall be in writing and submitted for review to the independent auditors.</p> <p>The Director of Finance shall prepare the required Management Discussion and Analysis (MD&A). The MD&A shall be in the form required by GASB Statement 34 and shall be available for JOC review upon request.</p> <p>The Career Center's independent auditors shall review the MD&A, in accordance with SAS No. 52, "Required Supplementary Information."</p> <p>In order to associate debt with acquired assets, and to avoid net asset deficits, any asset that has been acquired with debt proceeds shall be capitalized, regardless of the cost of the asset. The asset life of these assets shall be considered relative to the time of the respective debt amortizations.</p>

For all other assets not acquired by debt proceeds, the dollar value of any single item for inclusion in the fixed asset accounts shall be not less than \$4,000.

The capitalization threshold shall be set at a level that will capture at least 80 percent of all fixed assets.

The assets listed below do not normally individually meet capitalization threshold criteria:

1. Library Books.
2. Classroom texts.
3. Computer equipment.
4. Classroom furniture.
5. Athletic and activities equipment.

These asset category costs shall be capitalized and depreciated as groups when that group's acquisition cost exceeds the capitalization threshold in any given fiscal year.

For group asset depreciation purposes, the estimated useful life of the group may be based on the weighted average or simple average of the useful life of individual items, or on an assessment of the life of the group as a whole. Periodically, the Career Center shall review the estimated life of groups of assets and adjust the remaining depreciation life of the group.

Assets that fall below the capitalization threshold for GASB 34 reporting purposes may still be significant for insurance, warranty service, and obsolescence/replacement policy tracking purposes. The Career Center may record and maintain these non-GASB 34 asset inventories in subsidiary ledgers.