

**A. W. BEATTIE  
CAREER CENTER**

SECTION: OPERATIONS  
TITLE: CONTRACTED SERVICES/  
BACKGROUND CHECKS  
ADOPTED: June 24, 1999  
REVISED: April 25, 2013  
APPROVED: May 23, 2013

<p>1. Purpose</p> <p>2. Authority SC 111 Title 22 Sec. 8.1 et seq 23 Pa. CSA 6301</p> <p>3. Delegation of Responsibility  SC 111  Board Policy 610</p>	<p style="text-align: center;"><b>818. CONTRACTED SERVICES/BACKGROUND CHECKS</b></p> <p>The Joint Operating Committee (JOC), in its effort to provide cost effective programs, may need to utilize contracted services. The JOC will monitor and evaluate such services to assure their effectiveness. This policy is to assist the board in procuring and maintaining qualified and legally-certified services.</p> <p>The Joint Operating Committee is required by law to ensure that independent contractors and their employees who have direct contact with students comply with mandatory background check requirements for criminal history and child abuse.</p> <p>The Executive Director or designee shall ensure that all contractors submit a report of criminal history record information, an official child abuse clearance statement, and an FBI Fingerprint Clearance for each of the contractor's prospective employees prior to employment. The District shall maintain a copy of the required information.</p> <p>Mandatory background check requirements for criminal history and child abuse shall be included in all bidding specifications for contracted services.</p> <p>Failure to comply with this policy and the background check requirements by an independent contractor shall lead to cancellation of the contract.</p> <p>The criminal history record information and the child abuse clearance statement shall not be required for a contractor's employees who have no direct contact with students. However, any contractor that has direct student contact will be required to complete child abuse report training as required by PDE.</p> <p><u>References:</u> School Code - 24 P.S. Sec 111 State Board of Education Regulations - 22 PA Code Sec. 8.1 et seq. Child Protective Services Law - 23 Pa. C.S.A. Sec. 6301 et. Seq. Board Policy - 610</p>
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