

# A. W. BEATTIE CAREER CENTER

SECTION: COMMUNITY

TITLE: ADVISORY COMMITTEES

ADOPTED: June 24, 1999

REVISED: August 23, 2012

APPROVED: September 27, 2012

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Guidelines</p> <p>22 Pa. Code 339.1 et seq.</p>	<p style="text-align: center;">905. ADVISORY COMMITTEES</p> <p>Advisory committees can be useful in keeping the Joint Operating Committee and administration informed with regard to community opinions and in representing the community in program development and guidance.</p> <p>In creating an advisory committee, the Joint Operating Committee shall define the committee assignment.</p> <p>Recommendations of advisory committees shall not reduce the responsibility of the Joint Operating Committee, which shall be free to accept or reject the recommendations.</p> <p>Meetings of an advisory committee are not regular meetings of the Joint Operating Committee and shall be open to the public only upon invitation of the committee.</p> <p>The Executive Director and Superintendent-of-Record shall serve as ex-officio members of all committees established by the Joint Operating Committee.</p> <p><u>Occupational Advisory Committees</u></p> <p>The administration and teachers are responsible for the continued functioning of an Occupational Advisory Committee for each instructional area. This involves the recruitment of committee members, the planning of agendas and the implementation of recommendations. At least two meetings a year are scheduled for each area of instruction according to the requirements of Chapter 339 of the State Board of Education Regulations. Informal or individual contacts with committee members is encouraged throughout the year. Special meetings will be scheduled to address specific questions within a program.</p>
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These committees advise administrators and teachers regarding the improvement and development of the educational programs so that they shall continuously and adequately meet industry needs in the community. This includes recommendations for the replacement of obsolete equipment and the procurement of equipment currently being used in business and industry.

Chapter 339 requires that inactive member of each OAC committee be officially removed from program lists annually.

General Advisory Committee

A General Advisory Committee shall be appointed, as required by law. This membership shall represent local trades, business, industry and the schools and students of the area. This committee shall advise on major directions for the school. The Executive Director will serve as coordinator for this committee, appoint members, call meetings at least two or three times a year and ensure that the members are representative and involved in the community.

Professional Advisory Committee

The Professional Advisory Committee is composed of the Superintendents of the member school districts. This Professional Advisory Committee shall also work with the Executive Director to coordinate the operations with the member school districts. The Professional Advisory Committee will form its own structure and schedule for meetings and may prepare reports or recommendations for the consideration of the Joint Operating Committee.

Administrative Councils, Cabinets, And Committees

The Joint Operating Committee authorizes the Executive Director to establish such permanent or temporary committees as deemed necessary for the proper administration of Joint Operating Committee policies and for the improvement of the total program.

All committees created by the Executive Director should be for the purpose of obtaining advise and counsel. Functioning in an advisory capacity, such groups may make recommendations within the scope of their assignment for submission through the Executive Director. However, such groups shall have no inherent authority. Authority for establishing policy remains with the school administrators.

The membership, composition, and responsibilities of committees shall be defined by the Executive Director and may be changed as necessary.

SC 1842